

GOLDEN BROOK SCHOOL

2019-2020 SCHOOL YEAR

KINDERGARTEN and NEW FIRST GRADE
REGISTRATION INFORMATION



REGISTRATION PACKET

Golden Brook School

112B Lowell Road
Windham, NH 03087

Christopher Hunt
Principal

B. J. Martin
Assistant Principal

Karen Baldasaro
Director of Special Education

Phone: (603) 845-1552 • Fax: (603) 845-1553 • www.windhamsd.org

January 2019

Dear Parents and Guardians:

It is with great pleasure that we welcome you and your child to Golden Brook School! The primary years of a child's education are critically important. Our talented and dedicated staff are extremely proud to provide a comprehensive curriculum that meets the needs of each of our learners. This year promises to be filled with exciting firsts for both you and your child. Several important events will take place prior to the first day of school for students this upcoming 2019-2020 school year.

- Parent Registration Information Night for Kindergarten and new First Grade students to Golden Brook School will be held on **Tuesday, January 8, 2019 @ 6:30 pm**.
- Registration days for incoming Kindergarten and new First Grade students, ***who are not currently enrolled in Kindergarten at Golden Brook School***, will be offered on **Wednesday and Thursday, January 23, 2019 and January 24, 2019, from 4-7 pm** (walk-in, no appointments necessary). If you prefer a morning appointment on these days, there are a few available from 6:30 to 8:00 am in the office. Please call 603-845-1552 x 2802 for an appointment.
- This Registration Packet can also be found on the Windham School District website by visiting www.windhamsd.org from here, navigate to the **Parents** tab at the top, **New Student Registration**. You may also schedule an appointment after these dates have passed to register your child, if it is more convenient for you, by calling Diane Figaro (603) 845-1558 x 5840.
- A lottery will be held to determine Kindergarten session placement after all registration days are complete. The lottery drawing is scheduled for **Friday, February 1, 2019**.
- In the Spring, we will host an informational evening for parents of newly registered students who are entering Kindergarten and First Grade on **Wednesday, May 29, 2019** from 6:00 – 7:00 pm in the Golden Brook School gymnasium. We will introduce teaching staff, discuss curriculum, present ideas for preparing your child for school, and answer any questions you might have at that time. **Please note – this session is developed for parents only.**

These events provide an ideal setting for students to meet members of the Golden Brook School staff as well as becoming familiar with the school setting. Please feel free to contact our school if you have any questions. We hope to see you soon!

Sincerely,



Christopher Hunt
Principal

**2019-2020 School Year
Kindergarten and New Incoming First Grade Registration Process**

(Who are not currently enrolled in Kindergarten at Golden Brook School)

We invite you to attend our Kindergarten and new-to-the-district First Grade Student Parent Information Night, **Tuesday, January 8, 2019 @ 6:30pm** in the GBS Gymnasium. (Snow Date: January 10, 2019, same time).

Golden Brook is offering the following evening registration dates and times: **Wednesday, January 23, 2019 and Thursday, January 24, 2019 from 4-7 pm**, walk-in registrations, and no appointments necessary. (Snow Date: Wednesday, January 30, 2019).

A parent or legal guardian **MUST** be present at one of the registration dates with **all** the required documentation items listed below. We are unable to register your student if you have not secured residency in Windham.

Registration documents are also available through the Windham School District website <http://www.windhamsd.org> navigate to the **Parents Tab** at the top > **New Student Registration**. From here, please download the appropriate registration packet, print, complete forms and bring it with you along with the outlined items below:

Required Items Due at Time of Registration for Kindergarten and New First Grade Students:

- **Completed** Reg. Form; **Completed** Res. Affidavit; **Completed** Health Form; **Completed** Release.
- Original Birth Certificate with raised seal (copies will not be accepted). Original will be returned.
- Immunization records with updated vaccinations. Registration cannot proceed if immunizations are not up-to-date or missing! (Please check with the doctor's office prior to registration day).
- Proof of physical examination dated September 1, 2018 or later. A recent physical exam form will be accepted if your child has a physical scheduled between January 2, 2019 and September 1, 2019. You must note the date of the upcoming exam for the school nurse on the health form, and submit the exam documentation before school begins .
- Copy of parent/guardian's drivers' license who is enrolling the student.
- **Two proofs of residency** for the Town of Windham. These must be in the name of at least one of the parent/guardian who is registering the student. Each proof must note a street address. P.O. Boxes will not be accepted.

One from each category please:

Category A

Current Mortgage Statement
Warranty/Closing Deed
Fully Signed/Executed Lease/Rental Agreement

Category B

Current Utility Bill
Current Car Registration

Please call Diane Figaro prior to the evening registration dates if you have any questions about any of the required documentation (603) 845-1558 x 5840.

Unfortunately, if all items are not received/completed at the time of registration, the student will not be entered into the Kindergarten lottery drawing. The lottery will take place on **Friday, February 1, 2019**. The Central Registration Office must receive any owed registration documents by the lottery date. Notifications of Kindergarten session decisions will be sent via postal mail on **Friday, February 8, 2019**.

Our goal is to provide a fair process for everyone! We look forward to welcoming our new Golden Brook Kindergarten and new First Grade students for the 2019-2020 school year.



WINDHAM SCHOOL DISTRICT REGISTRATION FORM

For Golden Brook School Kindergarten & New First Grade Students

(Please Print Clearly – Using One Form for Each Child You Are Registering)

Student Name: _____

Last First Middle

Street Address: _____

Windham, NH 03087

Date of Birth: _____ (mm/dd/yyyy)

Kindergarten Gender: Male ____ Female ____

First Grade

Ethnicity of Student: African-American American Indian Asian Hispanic White
(Please Circle One)

Has the student ever attended the Windham Preschool Program? YES NO

Are Court Orders in place that pertain to this student? YES NO
(If yes, please provide a **valid** court order to the School Office **prior** to first day of school)

Language spoken at home: English ____ Other: _____

Parent/Guardian 1 Name: _____

Relationship to Student: _____

Parent/Guardian 1 Phone: (____) _____

Parent/Guardian 1 Email: _____

Parent/Guardian 2 Name: _____

Relationship to Student: _____

Parent/Guardian 2 Phone: (____) _____

Parent/Guardian 2 Email: _____

Student lives with: P1 ____ P2 ____ Both ____ Guardian ____

Who should receive the August Infosnap email? P1 ____ or P2 ____

Do you currently have other child(ren) in the Windham School District? YES NO

If YES, what are their name(s) and grade level? _____

Name Grade

Office Use Only

Items Owed: Residency Birth Cert Imms/Exam Driver's License Form(s): REG. AFF. HLT. RELEASE



Windham School District SAU #95
19 Haverhill Road
Windham, NH 03087
www.windhamsd.org

WINDHAM RESIDENCY AFFIDAVIT

NH RSA 193:12

“Notwithstanding any other provision of law, no person shall attend school, or send a pupil to the school, in any district of which the pupil is not a legal resident...legal residence is where his or her parent(s) reside...”

<u>Student Name(s)</u>	<u>DOB</u>	<u>AGE</u>	<u>GRADE</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Parent(s)/Legal Guardian(s) Name(s): _____

Address: _____
Windham, NH 03087

I hereby certify and swear that this information is true and correct. I understand that the information I have provided will be used and relied upon by the Windham School District to determine enrollment. If after enrollment, I move out of the Town of Windham, I will give proper notification to the school. I authorize the Windham School District to independently verify this information when necessary.

Signature of Parent/Legal Guardian

Date

Signature of District Registrar

Date



**GOLDEN BROOK SCHOOL NEW STUDENT INFORMATION
HEALTH OFFICE FORM**

(Please Print Clearly – Using One Form for Each Child You Are Registering)

Student Name: _____
Last, First MI

Address: _____
Windham, NH 03087

Incoming Grade Level: _____ **Upcoming Physical Exam Date:** _____
(if occurring after registration day)

Gender: Male Female (circle one)

Date of Birth: _____ **Place of Birth:** _____
mm/dd/yyyy

Parent/Guardian 1 Name: _____
Relationship to Student: _____

P1 Email: _____

P1 Phone: _____

Parent/Guardian 2 Name: _____
Relationship to Student: _____

P2 Email: _____

P2 Phone: _____

Primary Emergency Phone Number: _____

Does the student have any medical needs the school should be aware of? YES NO
If yes, briefly explain: _____

Does the student require the use of an Epi-pen? YES NO
If yes, does the student require placement in an **allergy-aware classroom**? YES NO

Student lives with: P1 P2 Both Other _____
(circle one)

School Use Only:

Start Date: _____



RELEASE OF RECORDS

Golden Brook School

112B Lowell Road
Windham, NH 03087
Phone: (603) 845-1552
Fax: (603) 845-1553

Sending school, please mail all records to the school address listed above

Today's Date: _____

Student Name:

DOB: _____

Transferring from:

SCHOOL

NAME: _____

SCHOOL

ADDRESS: _____

SCHOOL PHONE: _____ FAX #: _____

Sending school, please accept this form as permission to forward the **entire** education and health records of the above-named student; including but not limited to the following:

- Academic records
- Attendance History
- Discipline
- Health
- Psychological (if applicable)
- Special Education evaluation and programming (if applicable)
- Active 504 Plan (if applicable)
- State testing results

Parent Signature _____

Parent(s): Please **return** this signed form, along with your other Registration Documentation. Thank you.



STATE MANDATED HEALTH REQUIREMENTS FOR KINDERGARTEN/NEW STUDENTS

Dear Parent or Guardian:

Welcome to Golden Brook School. We would like to be able to assist you and your child with adjusting quickly and comfortably into a new school setting. Of special importance to us is your child's health and prevention of communicable disease.

New Hampshire State law requires all children to have a physical examination before entering school. Please submit the most recent copy of the physical examination and immunization records when registering your child, along with the date of the next scheduled physical examination. All final physical exams must be dated no earlier than September 1, 2018 (**You must provide the date of the upcoming exam to the school nurse before school begins**). Any information made available regarding allergies, physical disabilities and so forth, would become part of your child's record.

New Hampshire State Law, RSA 141-C: 20 requires all students in New Hampshire to be immunized against diphtheria, tetanus, pertussis, measles, mumps, rubella, polio, Hepatitis B and Varivax (chicken pox) **before enrollment in school**.

Acceptable immunizations include:

- Four (4) or five (5) doses of DTP/DT/DtaP/TD, last dose on or after 4th birthday.
- Three (3) or four (4) doses of Polio vaccine, with the last dose after the 4th birthday of an all IPV or all OPV Schedule.
- As of April 1, 2016, all Polio vaccines administered must specify that it was an IPV does, not OPV, on the child's immunization record.
- Two (2) doses of measles, mumps, rubella (MMR) on or after 12 months of age.
- Dose 2 at least 28 days after the first dose.
- Three (3) doses of Hepatitis B (required if born on or after 1/1/1993). Dose 1 and 2 separated by at least 28 days. Dose 3 shall be administered on or after age 24 weeks and be separated by a minimum of 16 weeks from the first dose and 8 weeks from the second dose.
- Two (2) doses of varicella or varivax vaccine (chicken pox) with the first dose given on or after 12 months of age. Dose two at least 3 months after the first dose.

For all minimum intervals and age requirements, a 4-day grace period is acceptable.

If your child does not have the required vaccines she/he may be conditionally enrolled if she/he has received at least one dose of the required vaccines. This requirement may be waived for medical reasons if evidence is presented from your physician that immunization will be detrimental to her/his health or for religious reasons, when a written notarized statement is presented to the school. If you have any questions, please feel free to contact us.

Also, please be aware that if your child is sick, it is very important to keep them home. We ask that they remain at home for at least 24 hours after having a fever, vomiting or have been started on antibiotics.

Sincerely,

A handwritten signature in blue ink that reads "Elizabeth Rocheleau".

Elizabeth Rocheleau, R.N.

Important Dates for Incoming Kindergarten and First Grade for 2019-2020 School Year

<p>Tuesday, January 8, 2019 6:30 pm</p>	<p>Parent Orientation Meeting Question and Answer Information Session. This session is for parents of entering Kindergarten and First graders <u>new</u> to the district.</p>
<p>Wednesday, January 23, 2019 4:00 pm – 7:00 pm</p> <p style="text-align: center;">and</p> <p>Thursday, January 24, 2019 4:00 pm – 7:00 pm</p> <p>Morning registrations by appointment only from 6:30-8:00 am on these dates</p> <p>Snow date, if needed, Wednesday, January 30, 2019</p>	<p>Evening Open Registration at Golden Brook School For incoming Kindergarten and First Graders <u>new</u> to the district.</p> <p>Registrations will not be accepted before these dates for the 2019-20 school year.</p> <p>Parents will have an opportunity at the time of registration to schedule their child’s incoming assessment date.</p> <p><i>If you are unable to attend one of the evening registration dates, please call Diane Figaro (603) 845-1558 X5840 to schedule an appointment. These appointments take place at the Central Registration Office located at Windham High School on Tuesdays and Thursdays.</i></p>
<p>Friday, February 1, 2019</p>	<p>Lottery drawing for Kindergarten Session Placement</p>
<p>Friday, February 8, 2019</p>	<p>Notification letters sent for Kindergarten session lottery results via US Postal Mail.</p>
<p>Thursday, May 2, 2019</p>	<p>Teddy Bear Picnic Session 1: 4:00 pm – 5:30 pm Session 2: 6:00 pm – 7:30 pm This is a special event for incoming <u>Kindergarten</u> students and their parents. This evening will be your child’s initial introduction to their new school and will include story-telling, crafts, and snacks.</p>
<p>Wednesday, May 29, 2019</p>	<p>Parent Orientation for Incoming Students Parent only informational evening to introduce our school to new parents.</p>
<p>Mid-August</p>	<p>INFOSNAP (Registration Verification) All parents of newly registered students will receive an email in mid-August, before the start of school, to update their student’s information and view their student’s classroom teacher assignment. Please call the school office if your email address has changed before the start of the 2019-2020 school year.</p>
<p>Withdrawal From This Enrollment Process</p>	<p>If circumstances change after registration and you no longer reside in Windham or you decide to enroll your child in a private/charter school setting, <u>please</u> notify Diane Figaro as soon as possible or at least 2 weeks before the start of the school year! (603) 845-1558 X5840 dfigaro@windhamsd.org</p>

FREQUENTLY ASKED QUESTIONS 2019-2020 School Year

KINDERGARTEN	NEW FIRST GRADERS
<p>Will there be an opportunity for my child to view the school? Teddy Bear Picnic in the spring: This is a special event for incoming Kindergarten students and their parents. This event will be your child's initial introduction to their new school and will include storytelling, crafts, and snacks. Day before the first day of school: Entering Kindergarten students and their parents will be invited to participate in a Kindergarten bus ride and classroom visit the day prior to the first day of school. Parents and students will also meet the classroom teacher at that time.</p>	<p>Will there be an open house for my child to visit the school? Entering first grade students and their parents will be invited to visit their classroom and teacher on the day prior to the first day of school. Detailed information regarding date and time will be sent to you in August.</p>
<p>What is the age requirement for Kindergarten? Children entering Kindergarten must be born between October 1, 2013 and September 30, 2014. Students must be 5 by September 30, 2019. (Per RSA 193:1 ~ Any child at least 6 years of age shall attend full-time school). Our Kindergarten program is currently half-day, as of this printing. Any student born before October 1, 2012 must enroll in First Grade</p>	<p>What is the age requirement for First Grade? Children entering First Grade must be age 6 by September 30, 2019. (Per RSA 193:1 ~ Any child at least 6 years of age shall attend full-time education).</p>
<p>How long is the Kindergarten school day? The Kindergarten program runs 2.5 hours per session: AM Session: 8:40 am - 11:10 am PM Session: 12:25 pm – 2:55 pm</p>	<p>What will the day consist of for incoming 1st Graders? The student's day will consist of all academic content areas including English/Language Arts, Mathematics, Science and Social Studies. In addition, students will have one class period of Art, Music and Library, as well as two class periods each week of Physical Education. Students will have one 20-minute recess per day, plus a <i>Ready-Set-Go</i> period as the students arrive at school in the morning. (Recess breaks are weather permitting)</p>
<p>Will my child have an assigned seat on the bus? All Kindergarten students will occupy the first rows of the school bus closest to the driver, followed by First Graders. Adult support is provided to assist Kindergarten students at arrival and dismissal times. Buses are equipped with audio-visual cameras to ensure student safety at all times. School bus safety rules are reviewed and practiced with all students at the start of the school year.</p>	<p>Will my child have an assigned seat on the bus? All Kindergarten and First Grade students will occupy the first rows of the school bus closest to the driver, followed by grades 2-4 students. Adult support is provided to assist students at arrival and dismissal times. Buses are equipped with audio-visual cameras to ensure student safety at all times. School bus safety rules are reviewed and practiced with all students at the start of the school year.</p>
<p>Will there be snack time for my child? Yes, specific snacking times vary by teacher and will be communicated with you at the start of the school year. All snacks should be provided by the home. Healthy snacks are encouraged!</p>	
<p>Will we flip AM/PM in mid-year? Your child's AM or PM session placement is guaranteed for the entire year.</p>	
<p>How will final AM/PM sessions be assigned? A lottery will be held to make fair and unbiased selections for Kindergarten session placement. The lottery will be held after all scheduled registration evenings have passed.</p>	

Will Kindergarteners have recess?

A regularly scheduled 15-minute recess is included in the student's day every Friday. However, each teacher will use their judgement and give appropriate breaks as needed.

Will my child participate in art, music, library or physical education classes?

Kindergarten students do not typically participate in Unified Arts classes. However, their teachers will have an opportunity to work alongside the art, music, library, and physical education teachers to develop integrated lessons that can be incorporated into the student's day.

How do I learn about the Curriculum?

Please refer to: <http://windhamsd.org/curriculum>

What is the best way to keep up with school/district information?

Windham District Website www.windhamsd.org

Facebook page www.facebook.com/GoldenBrookSchool

Twitter page <https://twitter.com/goldenbrookwsd>

Additionally, weekly email/text messages will be sent home during the school year, including weekly newsletters. Also, our local newspaper (Windham Independent) will typically publish school district information on a weekly basis.