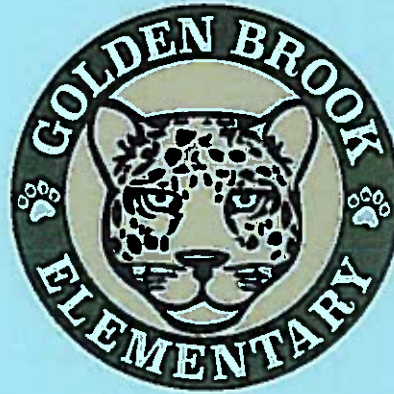


GOLDEN BROOK SCHOOL  
WINDHAM, NH

2018- 2019



***PRESCHOOL  
REGISTRATION  
PACKET***



# GBS PRESCHOOL PROGRAM REGISTRATION PROCESS 2018 – 2019

The Windham Early Childhood Program is committed to providing high quality, developmentally appropriate education to children between the ages of three and five. The staff believes that a strong bond between families and school enhances growth and fosters progress in all developmental domains.

Preschool programs are available for children who are three – four years old by September 30  
(Students who turn five years of age by September 30 - attend kindergarten).

## Preschool Registration

Preschool is offering registration starting 1/16/18 - 1/26/18

Monday-Friday in the GBS main office between the hours of 9:00 AM - 2:00 PM or Thursday, January 18, 2018 and Monday January 22, 2018 between the hours of 4:00 PM and 7:00 PM in the GBS Gymnasium.

A parent or legal guardian MUST be present when registering your child with all the required documentation items listed below. We are unable to register your student if you have not secured residency in Windham.

Registration materials will be available through the Windham School District web site at [www.sau95.org](http://www.sau95.org). Click, Preschool Links, Enrollment Process. Registration materials will also be available in the Golden Brook School foyer. We suggest that you download, complete, and print the registration form and bring it with you along with the paperwork outlined below.

In order to be eligible for Preschool, children must be potty trained (diaper free) and born between October 1, 2014 and September 30, 2015 for three year olds and October 1, 2013 – September 30, 2014 for four year olds.

If your child will be age 5 by Sept. 30, 2018 he/she will enter Kindergarten.

New children registering with the GBS Preschool program must register an application for Lottery by January 26, 2018. Those applications will be put into a lottery to fill the remaining spots in the preschool. The lottery will be held on February 5, 2018 for preschool. The remaining names, in the order that they are pulled, will be put on a wait list. All applicants will be notified of acceptance by February 9, 2018. Once notified of a received spot, parents must submit a non-refundable deposit check of \$150.00 made out to The Windham School District by February 22, 2018 or the spot will be forfeited to the next person on the wait list.

### Required Items Due at the Time of Registration for Preschool Students

A COMPLETED registration application packet includes the following items. Please bring these items with you on registration day.

- Completed Registration Form(Application)
- Original Birth Certificate with raised seal; copies will not be accepted.
- Immunization Records with updated vaccinations. Registration cannot proceed if immunizations are not up-to-date or missing (Please check with the doctor's office prior to registration day.)
- Valid Driver's License from the custodial/parent
- **(2) Proofs** of Residency for the Town of Windham
  1. Lease Agreement, mortgage statement or Purchase & Sales Agreement &
  2. Current utility bill, check stub or bank statement. These documents must be in the name of the parent who is registering the student.

*For Purchase and Sales Agreements, please see WSD Policy concerning Anticipated Occupancies - JFAB-R Procedures for Non-Residents who are relocating to Windham and JFFA Admission of Resident Students. A letter to the superintendent is required if a Purchase and Sales Agreement is the only proof of anticipated residency. Please send letter concerning your anticipated residency to the SAU #95 Superintendent's office with a copy of your P&S. Please bring a copy of the letter when registering your student.*

- Physical Exam dated September 1, 2017 or later (A recent physical exam form will be accepted, if your child has a physical scheduled between January 2, 2018 and September 1, 2019. You must provide the date of the upcoming exam to the school nurse and the updated form must be submitted before school begins.)

**\*\* Copies of all original documents will be made on registration day. Originals will be returned to you\*\***

**Student Information**

Student Name (Last, First, Middle): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Birthplace: \_\_\_\_\_ Gender: \_\_\_\_\_

Incoming Grade:  Kindergarten  First Grade  Second Grade  Pre-K - Age  3 years  4 years

School: Golden Brook School Year: 2018-2019 Start Date: \_\_\_\_\_

Allergies: Does your child have a physician documented allergy? Y  N

If yes, does your child require placement in an allergy-aware classroom? Y  N

**Parent Information**

Mother Name: \_\_\_\_\_

Mother Cell Phone: \_\_\_\_\_

Mother Email Address: \_\_\_\_\_

Mother Address (if different) \_\_\_\_\_

Father Name: \_\_\_\_\_

Father Cell Phone: \_\_\_\_\_

Father Email Address: \_\_\_\_\_

Father Address (if different) \_\_\_\_\_

Stepparent Name: \_\_\_\_\_

Stepparent Email Address: \_\_\_\_\_

Student lives with:  Parents  Mother  Father  Other: \_\_\_\_\_

Email to use for InfoSnap notification:  Mother  Father  Stepparent \_\_\_\_\_

**School Transferring From:**

School Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**Office Use Only:**

Proof of Residency: #1 \_\_\_\_\_

#2 \_\_\_\_\_

Immunization Record:  Pre-K Only:  Deposit Received \$150 - Other Amount: \_\_\_\_\_

Birth Certificate:

Student ID # \_\_\_\_\_ Classroom Placement: \_\_\_\_\_

NOTES: \_\_\_\_\_

## DEVELOPMENTAL QUESTIONNAIRE

Child's Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Person Completing Form: \_\_\_\_\_ Relationship: \_\_\_\_\_

### SCORING KEY

*(Please review each*

- 2 = Consistently shows skill**
- 1 = Inconsistently shows skill**
- 0 = Does not show skill**

### FINE MOTOR SKILLS

SKILL	SCORE			COMMENTS
	0	1	2	
Uses two hands to manipulate objects, each hand performing different movements <i>(e.g. stringing beads)</i>				
Uses scissors to cut around shapes				
Uses a finger/thumb grasp to pick up small objects <i>(e.g. picking up a cheerio)</i>				
Uses a 3-finger grasp to draw				
Draws a simple recognizable picture				
Prints first name				

## GROSS MOTOR SKILLS

SKILL	SCORE			COMMENTS
	0	1	2	
Runs				
Walks up & down stairs				
Jumps				
Jumps forward				
Jumps from platform				
Pedal & steers a tricycle or bike with training wheels				
Catches, kicks, throws & rolls a ball				
Climbs up and down play equipment				
Balances on one foot				
Gallops				
Hops on one foot				
Pedals & steers 2-wheel bicycle				

## ADAPTIVE SKILLS

SKILL	SCORE			COMMENTS
	0	1	2	
Eats with utensils				
Puts proper amount of food in mouth				
Chews with mouth closed				
Swallows before taking another bite				
Drinks appropriate amount of liquid from open cup				

**ADAPTIVE SKILLS Cont.**

SKILL	SCORE			COMMENTS
	0	1	2	
Indicates the need to use the toilet				
Washes and dries face				
Brushes teeth with help				
Unzips zipper				
Puts shoes on				
Zips a zipper				

**COGNITIVE SKILLS**

SKILL	SCORE			COMMENTS
	0	1	2	
Imitates motor actions				
Imitates sounds				
Imitates words				
Solves common problems (e.g. moving object to get desired item)				
Labels familiar people, actions, objects and events in pictures				
Asks for help to solve problems				
Follows directions				
Follows a 2-step direction				
Uses imaginary objects in play				

**COGNITIVE SKILLS Cont.**

SKILL	SCORE			COMMENTS
	0	1	2	
Plays and acts out recognizable event, theme or story line				
Engages in games with rules				
Demonstrates understanding of color, shape & size concepts				
Demonstrates understanding of qualitative concepts ( <i>Big/little, hot/cold</i> ) & quantitative concepts ( <i>all, none, some, full</i> )				
Demonstrates understanding of spatial & temporal concepts ( <i>on, in, under, over</i> )				
Groups items into categories (e.g. <i>toys, food, clothes</i> )				
Follows a 3-step direction				
Retells events in sequence				
Recalls events that occurred on the same day				
Demonstrates the concept of "ONE"				
Counts 3 objects				
Count 4 or more objects				
Demonstrates functional use of reading materials				
Sits and attends to an entire story				
Says nursery rhymes/finger plays along with a familiar adult				
Demonstrates phonological awareness skills				
Uses letter sound association				
Reads words by sight				

## SOCIAL COMMUNICATION SKILLS

SKILL	SCORE			COMMENTS
	0	1	2	
Looks toward a person speaking				
Looks toward a noise producing object				
Follows a person's point				
Uses gestures or vocalization to gain a person's attention and refer to an object, person and/or event.				
Follows a two-step direction				
Uses single words to make needs/wants known				
Uses 2-3 word phrases to make needs/wants known.				
Uses sentences to make needs/wants known.				
Child's spoken words are easily understood by unfamiliar listeners				
Uses action words				
Asks questions				
Uses descriptive words				
Takes turns in conversations with 2-3 exchanges remaining on topic				

## SOCIAL SKILLS

SKILL	SCORE			COMMENTS
	0	1	2	
Initiates and responds to interactions with familiar adults (e.g. Plays "Pat-a-cake")				
When upset, child is able to calm down within 2-3 minutes.				
Participates in daily social routines (e.g. when told it is bath time, child will walk to bathroom)				
Entertains self by playing appropriately with toys				



**SOCIAL SKILLS Cont.**

SKILL	SCORE			COMMENTS
	0	1	2	
Plays near one or two peers				
Responds appropriately to peer				
Initiates social interactions with peers				
Initiates and responds to communication with peers.				
Takes a turn with a peer				
Responds to others in distress or need				
Responds to a request to finish an activity				
Shares materials with peers				
Seeks help when needed.				
Responds to requests to begin and finish activities.				
Remains with group during small group activities				
Participating with group during small group activities.				
Remains with group during large group activities				
Participating with group during large (6+ children) group activities.				
Follows rules at home and in the classroom				
Communicates personal likes and dislikes				
Identifies emotions in self				
Identifies emotions in others				
States name				
States age				
States birthday				
States address				
States siblings name				

## SHARING RESIDENCE WITH ANOTHER ADULT

This affidavit is required when a parent/guardian resides in a place in which his/her name does not appear on the deed, lease or rental agreement, or other official documentation. This affidavit is used only to assure the School District that students reside within the attendance area of the Windham School District. **Both the parent/guardian and the homeowner/lessee must appear in person when submitting this form to the Superintendent's office.** This Affidavit of Residence requires that:

1. The student and parent/guardian live at the address provided 7 days a week. A District staff member may make periodic visits to determine that the student continues to reside with the parent/guardian at the stated address.
2. Further proof of residency may be required during the course of the school year.
3. Any change of address will revoke this permit.
4. The District reserves the right to require the renewal of the Affidavit each year.
5. In the case of divorce or legal separation the parent whom the child resides has been awarded physical custody by the court.

I do solemnly swear that my son/daughter, \_\_\_\_\_, DOB \_\_\_\_\_  
*Student's full name* *Student's birth date*  
is living with \_\_\_\_\_ and me at \_\_\_\_\_  
*Homeowner / lessee's name* *Address and town*  
telephone number \_\_\_\_\_ School and Grade to attend: \_\_\_\_\_

I have read and understand that the conditions listed in numbers 1-5 above must be met at all times for this Affidavit to remain in effect and that any fraudulent information found within or associated with this residency claim may be grounds for immediate student withdrawal and reimbursement for tuition costs.

\_\_\_\_\_  
*Signature of Parent / Guardian* *Date*  
Sworn before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
*Notary Public*  
My commission expires \_\_\_\_\_

SEAL

I \_\_\_\_\_, do solemnly swear (or affirm) that \_\_\_\_\_  
*Homeowner / lessee* *Parent / guardian*  
and his/her son/daughter \_\_\_\_\_ are residing with me at \_\_\_\_\_  
*Student's name* *Address and Town*  
telephone number \_\_\_\_\_

I have read and understand that the conditions listed in numbers 1-5 above must be met at all times for this Affidavit to remain in effect and that any fraudulent information found within or associated with this residency claim may be grounds for immediate student withdrawal and reimbursement for tuition costs.

\_\_\_\_\_  
*Homeowner / lessee* *Date*  
Sworn before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
*Notary Public*  
My commission expires \_\_\_\_\_

SEAL

\_\_\_\_\_  
*Accompanying Forms (homeowner/lessee's proof of residency - list below)* *McKinney-Vento Homeless Assistance Act reviewed\**  
\_\_\_\_\_  
*Follow up required*

\_\_\_\_\_  
*Superintendent of Schools or Designee's signature of approval* *Date*

**\*The McKinney-Vento Act defines "homeless children and youth" as individuals who lack a fixed, regular, and adequate nighttime residence. The term includes:**

- **Children and youth who are:**
  - **Sharing the housing of other persons due to loss of housing, economic hardship, or similar reason (sometimes referred to as doubling up);**
  - **Living in motels, hotels, trailer parks, or camping grounds due to lack of alternate adequate accommodations;**
  - **Living in emergency or transitional shelters;**
  - **Abandoned in hospitals; or**
  - **Awaiting foster care placement;**
- **Children and youth who have a primary nighttime residence that is a public or private place not designed for, or ordinarily used as, regular sleeping accommodations for human beings;**
- **Children and youth who are living in cars, parks, public places, abandoned buildings, substandard housing, bus or train stations, or similar settings; and**
- **Migratory children who qualify as homeless because they are living in circumstances above.**

**Procedures for Non-Residents who are relocating to Windham, New Hampshire**

**Anticipated Occupancy within 60 school days**

1. Provide a copy of the purchase and sale agreement that includes the anticipated occupancy date to the school office.
2. Provide a letter to the Superintendent of Schools asking for permission to register at a Windham school before they are legal residents.
3. If the anticipated occupancy date is less than 60 school days, the superintendent has the ability to allow the parent to register the student at a Windham Public School. In all cases, parents will be informed that if occupancy is not granted by the Town of Windham within 60 school days, the parents will be assessed tuition on a prorated daily basis for school attendance beyond the 60-day limit.
4. The school office is responsible for tracking and obtaining the occupancy permit within the 60 school day time limit.
5. If extenuating circumstances exist that extend beyond the original anticipated occupancy, the school office will contact the superintendent's office.

**Anticipated Occupancy is greater than 60 school days**

- ~~1. Provide a copy of the purchase and sale agreement that includes the anticipated occupancy date to the school office.~~
2. Provide a letter to the Superintendent of Schools asking for permission to register at a Windham school before they are legal residents.
3. If the anticipated occupancy date is greater than 60 school days, the superintendent will present the case to the Windham School Board for approval.
4. In all instances where occupancy is granted beyond the 60-day grace period, tuition will be charged at a prorated daily rate.

Revised 5-24-05

Adopted by WSB 7/5/05

**ADMISSION OF RESIDENT STUDENTS**

The school district of residence of a student is defined by RSA 193:12, II.

**New Resident Students**

All new resident students, accompanied by parent or guardian, should register at school before opening day and as early as possible.

Children entering school for the first time must have proof of physical examination, immunization records, a copy of the child's birth certificate and proof of residency satisfactory to the Superintendent or his/her designee. Principals or their designees will meet with new children and parents and to explain school programs.

**Legal References:**

**RSA 193:1, Duty of Parent, Compulsory Attendance by Pupil**

**RSA 193:12,II Legal Residence Required**

**RSA 110-D, Interstate Compact on Educational Opportunities for Military Children**

---

**Revised: September 2014**

**Revised: July 1998, November 1999, June 2001, September 2008**

**Statutory Reference:**

~~— RSA 193:12,II~~

~~— Revised : June 2001~~

~~— Revised: November, 1999~~

~~— Revised: July, 1998~~

~~— Revised 5-24-05~~

Adopted by WSB 7/5/05

# Golden Brook School

112B Lowell Road  
Windham, NH 03087

Christopher Hunt  
Principal

B. J. Martin  
Assistant Principal

Patricia Bouley  
Assistant Principal

Karen Baldasaro  
Director of Special Education

Phone: (603) 845-1552 • Fax: (603) 845-1553 • www.windhamsd.org

## State Mandated Health Requirements for Pre-K Students ONLY

Dear Parent or Guardian:

Welcome to Golden Brook School. We would like to be able to assist you and your child with adjusting quickly and comfortably into a new school setting. Of special importance to us is your child's health and prevention of communicable disease.

New Hampshire State law requires all children to have a physical examination before entering school. Please submit the most recent copy of the physical examination and immunization records when registering your child along with the date of the next scheduled physical examination. **All final physicals must be dated no earlier than September 1, 2017 (You must provide the date of the upcoming exam to the school nurse and the updated form must be submitted before school begins.)** Any information made available regarding allergies, physical disabilities, and so forth, would become part of your child's record.

Pre-school Students 3-5 Years Old	
<b>New Hampshire Immunization Requirements 2016/2017</b>	
Please refer to the Minimum Age & Interval Schedule for acceptable intervals and age requirements	
<b>DIPHTHERIA, TETANUS, PERTUSSIS (DTaP/DT)</b>	
3-5 years	Four doses - the 3 <sup>rd</sup> and 4 <sup>th</sup> dose should be separated by at least 6 months.
<b>POLIO</b>	
3-5 years	Three doses
<b>MEASLES, MUMPS, and RUBELLA (MMR)</b>	
3-5 years	A dose administered on or after age 12 months.
<b>HAEMOPHILUS INFLUENZAE TYPE B (Hib)</b>	
3-5 years	One dose on or after 15 months of age OR four doses with the last dose administered on or after 12 months of age.  Hib is not required for children $\geq$ 5 years of age.
<b>HEPATITIS B VACCINE</b>	
3-5 years	Three doses given at acceptable intervals.
<b>VARICELLA (CHICKEN POX) VACCINE</b>	
3-5 years	A dose administered on or after age 12 months.

New Hampshire State Law, RSA 141-C:20 requires all students in New Hampshire to be immunized against diphtheria, tetanus, pertussis, measles, mumps, rubella, polio, Hepatitis B, Haemophilus Influenzae Type B (Hib) and Varivax (chicken pox) before enrollment in school.

- As of April 1, 2016 all Polio vaccines administered must specify that it was an IPV dose, not OPV, on the child's immunization record.

For all minimum intervals and age requirements, a 4-day grace period is acceptable.

If your child does not have the required vaccines she/he may be conditionally enrolled, if she/he has received at least one dose of the required vaccines. This requirement may be waived for medical reasons if evidence is presented from your physician that immunization will be detrimental to his/her health or for religious reasons, if a written notarized statement is presented to the school. If you have any further questions, please feel

free to contact us. Also, please be aware that if your child is sick, it is very important to keep them home. We ask that they stay home for at least 24 hours after having a fever, vomiting, or having been started on antibiotics.

Sincerely,



Elizabeth Rocheleau, R.N.  
Golden Brook School Nurse

## Windham Preschool Program

The Windham Preschool Program provides the opportunity for all children to learn and play together in an educational setting. The classrooms will provide a differentiated pre-school curriculum targeted toward typical learners and children with special learning needs\*.

### **Our Program Philosophy:**

**Integrated:** Honoring the needs of all students in an inclusionary classroom setting

**Team Approach:** Early Childhood Educators, Related Therapy Providers, and Instructional Assistants all work together

**Academic:** Scientifically based, multi-sensory instruction, expressed in thematic units

**Curriculum & Technology:** Students have hands-on opportunities to explore iPads, SMART Board, and Laptops at various times

### **Program Hours**

#### AM sessions are as follows:

##### *Three Year Olds:*

2 Day - Tuesday and Thursdays 9:00 – 11:30

2 Day - Wednesday and Fridays 9:00 – 11:30

##### *Four Year Olds:*

4 Day - Tuesday, Wednesday, Thursday & Friday 9:00 – 11:30 am

#### PM sessions:

##### *Three Year Olds:*

2 Day - Wednesday and Fridays 12:25 – 2:55 pm

##### *Four Year Olds:*

4 Day - Tuesday, Wednesday, Thursday & Fridays 12:25 - 2:55 pm

The program follows the Golden Brook School schedule and the school district calendar and guidelines except when otherwise specifically noted.

***Please refer to the Golden Brook School Student-Parent Handbook for more detailed information!***



**GBS PRESCHOOL PROGRAM  
2018-2019**

**TUITION INFORMATION**

**Tuition:**

A non-refundable registration fee of \$150.00 is due at time of acceptance to the program and must be received no later than 2/22/18. A lottery will be held on 2/5/2018 and you will be notified of acceptance to the program by 2/9/2018.

2 Day Session - \$150.00/month

4 Day Session: \$300.00/ month

**Additional Information:**

Program is in session from September to June. Tuition payment is due on the first of each month.

Payment needs to be received promptly. If payment is late, you will receive a letter indicating that payment is due and a \$25.00 late fee will be assessed. A 10% discount will be given, if the entire 10 months tuition is paid in full and received by 9/5/18.

Please make checks payable to:

**Windham School District**

Mail directly to:

SAU #95 Windham School District

19 Haverhill Road

Windham, NH 03087

Attention: Sarah Lee – Preschool Tuition





**Important dates for incoming PRESCHOOL for 2018-2019 School Year  
Golden Brook School, Windham NH 03087**

**January 16, 2018 – January 26, 2018**

**PRESCHOOL REGISTRATION**

Visit [www.sau95.org](http://www.sau95.org) for registration process, information & forms

**February 5, 2018**

**LOTTERY held.**

Applications for registration for Lottery **MUST** be in by January 26, 2018. Those applications will be put into a lottery.

**February 9, 2018**

**PROGRAM ACCEPTANCE**

All applicants will be notified of acceptance.

**February 22, 2018**

**REGISTRATION FEE DUE**

Once notified of a received spot, parents **MUST** complete registration by submitting a non-refundable registration fee of \$150.00 made out to The Windham School District by 2/22/18 and **NO LATER** or the spot will be forfeited to the next person on the wait list.